LUCK VILLAGE BOARD MEETING
MINUTES
Wednesday, August 9, 2017
7:30pm
Luck Village Hall
401 S. Main St.

I. DAVE RASMUSSEN CALLED THE MEETING TO ORDER

ROLL CALL: MIKE BRO TEN-HERE, KYLE JOHANSEN-HERE, SEAN KINNEY-HERE,
DAVE RASMUSSEN-HERE, REBECCA ROWE-ABSENT, RON STEEN-HERE, ALAN
TOMLINSON-HERE

II. PLEDGE OF ALLEGIANCE

III. THERE WAS A MOTION BY ALAN TOMLINSON, 2ND BY KYLE JOHANSEN TO APPROVE
THE AGENDA – ALL IN FAVOR – AYE, MOTION CARRIED.

IV. APPEARANCE BY VISITORS:  CORY HINKEL, THE NEW LUCK SCHOOL DISTRICT
SUPERINTENDENT INTRODUCED HIMSELF.  DAVE RASMUSSEN ANNOUNCED THAT
HE IS ON THE AMERY HOSPITAL BOARD OF DIRECTORS AND THE AMERY MEDICAL
CLINIC/HOSPITAL WILL BE RELOCATING TO THE EVERGREEN PLAZA.  THE
BUILDING THAT THEY ARE CURRENTLY IN IS UNDERSIZED, SO THEY ARE
EXPANDING AND TAKING UP MOST OF THE EVERGREEN PLAZA, PLUS THEY DO
HAVE THE AMERY PHYSICAL THERAPY IN THERE CURRENTLY, SO IT WILL BE COST
EFFECTIVE FOR THEM AS WELL.  LEASES SHOULD BE SIGNED BY THE END OF THIS
WEEK.  THE IMPROVEMENTS WILL BE STARTING IN A COUPLE WEEKS.  THE
CURRENT AMERY CLINIC BUILDING IN LUCK WILL BE UP FOR SALE.

V. CONSENT AGENDA: THERE WAS A MOTION BY SEAN KINNEY, 2ND BY KYLE
JOHANSEN TO APPROVE THE CONSENT AGENDA; WITH THE ADDITION OF THE
JULY 27, 2017 MINUTES, ALL IN FAVOR – AYE, MOTION CARRIED.

a. APPROVAL OF MINUTES – JULY 12, 2017 AND JULY 27, 2017

b. APPROVAL OF OPERATOR LICENSES FOR THE FOLLOWING:
   • WENDY LOU ROEN WAYNE’S FOODS
   • REBECCA ANN HELLERMAN DOLLAR GENERAL

VI. NEW BUSINESS
a. TERESA ANDERSON - MSA: STARTED OFF BY SAYING THE GOOD NEWS THAT THE VILLAGE OF LUCK WAS APPROVED FOR THE CDBG GRANT FOR THE DOWNTOWN (MAIN ST) PROJECT. THE VILLAGE SHOULD SIGN THE ACCEPTANCE LETTER AND GET IT SENT IN ON OR BEFORE SEPTEMBER 12TH ALONG WITH SELECTING AN ENGINEER FIRM AND ADMINISTRATOR FOR THE PROJECT.

- **PROJECT UPDATE** – HAND-OUTS GIVEN – pointed out a $300 error on HAAS SONS not $927,430.40, s/b *$927,730.40, on change order #4.

- **HAAS SONS FINAL CHANGE ORDER (#4, ATTACHED)** THERE WAS A MOTION BY SEAN KINNEY, 2ND BY RON STEEN TO APPROVE THE HAAS SONS FINAL CHANGE ORDER #4, ALL IN FAVOR – AYE, MOTION CARRIED.

- **HAAS SONS FINAL PAY APPLICATION (ATTACHED)** THERE WAS A MOTION BY KYLE JOHANSEN, 2ND BY SEAN KINNEY, TO APPROVE THE FINAL PAY APPLICATION *as corrected FROM HAAS SONS, ALL IN FAVOR – AYE, MOTION CARRIED.

- **AUGUST WINTER CHANGE ORDER B (ATTACHED)** THERE WAS A MOTION BY SEAN KINNEY, 2ND BY RON STEEN TO APPROVE THE CHANGE ORDER B FROM AUGUST WINTER, ALL IN FAVOR – AYE, MOTION CARRIED.

- **MSA INVOICES (2 FILES ATTACHED)** (THE FINAL COMPLETION DATE WAS CHANGED TO AUGUST 9, 2017)

  - ALAN TOMLINSON TOOK OVER THE MEETING FROM DAVE RASMUSSEN:

    - THERE WAS A MOTION BY SEAN KINNEY TO APPROVE THE INVOICE #16 IN THE AMOUNT OF $4,977.50 FOR MSA AND INVOICE #11 IN THE AMOUNT OF $3,982.03 FOR MSA, 2ND BY KYLE JOHANSEN, ALL IN FAVOR – DAVE RASMUSSEN ABSTAINED, ALL OTHERS AYE, MOTION CARRIED.

    - DAVE RASMUSSEN TOOK OVER THE MEETING FROM ALAN TOMLINSON.

B. CDBG – DOWNTOWN PROJECT: DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

- **ADOPTION OF A PROCUREMENT POLICY** – THERE WAS A MOTION BY SEAN KINNEY TO APPROVE THE ADOPTION OF THE PROCUREMENT POLICY, 2ND BY ALAN TOMLINSON, ALL IN FAVOR – AYE, MOTION CARRIED.

- **ACCEPTANCE OF CDBG-PF AWARD** – THERE WAS A MOTION BY SEAN KINNEY TO ACCEPT THE CDBG-PF PUBLIC FACILITIES AWARD, 2ND BY KYLE JOHANSEN, ALL IN FAVOR - AYE, MOTION CARRIED.

- **DISCLOSURE OF POTENTIAL CONFLICT OF INTEREST** – DAVE RASMUSSEN DISCLOSED THAT HE IS EMPLOYED BY MSA PROFESSIONAL SERVICES.

ADAM BENSON SPOKE AND SAID BY THE TIME IT DOES COME TO ADMINISTER THE GRANT AND IF THE ENGINEERING FIRM IS MSA,
DAVE RASMUSSEN SHOULD RECUSE HIMSELF AND ANY VOTES THAT MAY PERTAIN TO MSA, DAVE SHOULD ABSTAIN FROM VOTING. ADAM WILL WRITE AN OPINION LETTER TO THE BOARD AND SEND THAT TO ANGELA DAVIS THAT WORKS FOR THE DEPARTMENT OF ADMINISTRATION.

C. PERMITS:

- **KELSEY CAREY – HOG WILD BBQ COOK-OFF APPROVE STREET PERMIT FOR SEPTEMBER 23, 2017 FROM 6AM TO 7PM - ON MAIN ST. BEGINNING AT BEN’S NORTHERN BAR FOR ONE BLOCK TO THE HOG-WILD BUILDING, CONTINGENT UPON RECEIVING INSURANCE CERTIFICATE WITH THE VILLAGE LISTED AS ADDITIONAL (LOSS PAYEE) TO BE CHANGED TO ADDITIONAL INSURED. THERE WAS A MOTION WITH THIS CORRECTION TO APPROVE THE STREET PERMIT BY ALAN TOMLINSON, 2ND BY SEAN KINNEY, ALL THOSE IN FAVOR – AYE, MOTION CARRIED.**

- **DISCUSSION AND POSSIBLE ACTION TO APPROVE THE GANDY MARATHON STREET PERMIT – 5AM TO 10PM ON OCTOBER 14TH S/B OCTOBER 7TH, 2017, CONTINGENT UPON RECEIVING PROPER DOCUMENTATION, MOTION BY SEAN KINNEY FOR THE DATE CHANGE TO OCTOBER 7TH AND APPROVE THE GANDY DANCER STREET PERMIT, 2ND BY DAVE RASMUSSEN, ALL IN FAVOR – AYE, MOTION CARRIED.**

- **DISCUSSION AND POSSIBLE ACTION TO APPROVE A SPECIAL VENDOR LICENSE TO (SHARI SWENSON) HOG WILD BBQ FOR SEPTEMBER 23, 2017 – CONTINGENT UPON PROPER PAYMENT AND DOCUMENTATION AND INSURANCE CERTIFICATE WITH THE VILLAGE LISTED AS ADDITIONAL (LOSS PAYEE) TO BE CHANGED TO ADDITIONAL INSURED. THERE WAS A MOTION BY MIKE BROTEEN WITH THIS CHANGE TO APPROVE THE SPECIAL VENDOR LICENSE TO SHARI SWENSON, HOG WILD BBQ FOR SEPTEMBER 23, 2017, 2ND BY RON STEEN, ALL IN FAVOR – AYE, MOTION CARRIED.**

*j. **BROCK GEYEN PRESENTED THE 2016 AUDIT AT THIS TIME**

d. **BUILDING INSPECTOR:** DISCUSSION AND POSSIBLE ACTION ON THE UPDATES FROM POLK COUNTY. THERE WERE ABOUT 13 OR 14 COMMUNITIES THAT WENT TOGETHER TO GET PROPOSALS FOR BUILDING INSPECTORS. THE CITY OF BARRON AND TURTLE LAKE HEADED THE OPERATION FOR GETTING RFP’S. THE GROUP HAS NARROWED THEIR SEARCH DOWN. CITY OF BARRON DID HIRE GLEN CAMPBELL AS THEIR BUILDING INSPECTOR, AS DID VILLAGE OF DRESSER. GLEN ALSO HAS EXPERIENCE WITH ZONING ADMINISTRATION. DAVE SPOKE WITH SETH PETERSEN AND WOULD LIKE TO HAVE GLEN INTERVIEW WITH THE FINANCE & PERSONNEL COMMITTEE AS POSSIBLE BUILDING INSPECTOR FOR THE VILLAGE
OF LUCK AS WELL. SETH SAID SOMETIME BEFORE THE SEPTEMBER BOARD MEETING HE WOULD SET THIS UP WITH THE COMMITTEE AND BEN.

e. **WATER SEWER:** DISCUSSION AND POSSIBLE ACTION ON THE DISCONTINUATION OF CAUSTIC SODA (SODIUM HYDROXIDE) – THIS IS THE BEGINNING OF THE PHOSPHATE DRINKING WATER FOR COPPER AND LEAD CONTROL. THERE WAS A MOTION TO APPROVE THE DISCONTINUATION OF THE CAUSTIC SODA AND BEGIN WITH THE PHOSPHATE BLEND BY SEAN KINNEY, 2ND BY RON STEEN, ALL IN FAVOR – AYE, MOTION CARRIED.

f. **MAIN Lift STATION:** DISCUSSION AND POSSIBLE ACTION ABOUT REPLACING DAMAGED PUMP. THERE WAS A MOTION TO REPLACE THE DAMAGED PUMP BY DAVE RASMUSSEN, 2ND BY KYLE JOHANSEN, ALL IN FAVOR – AYE, MOTION CARRIED.

g. **GOLF:** APPROVE TO HIRE THE FOLLOWING AT THE GOLF COURSE: THERE WAS A MOTION BY MIKE BROTEN TO APPROVE HIRING THE FOLLOWING PEOPLE AS LISTED BELOW, 2ND BY RON STEEN, ALL IN FAVOR – AYE, MOTION CARRIED.

- ETHAN ALEXANDER
- JON SKOW
- MARISSA NELSON

h. **FINANCE & PERSONNEL COMMITTEE:** THERE WAS A MOTION TO APPROVE CHECKS AND VOUCHERS FOR JULY, 2017 BY ALAN TOMLINSON, 2ND BY SEAN KINNEY, ALL IN FAVOR – AYE, MOTION CARRIED.

i. **DONATIONS:** DISCUSSION AND POSSIBLE APPROVAL OF A DONATION FROM THE BIG BUTTERNUT LAKE ASSN. – THEY HAVE DONATED A DOCK TO THE VILLAGE OF LUCK TO BE PUT IN THE LAKE NEAR THE BEACH FOR USE AT THE LUCK GOLF COURSE: THERE WAS A MOTION TO ACCEPT THE DONATION FROM THE BIG BUTTERNUT LAKE ASSN. BY ALAN TOMLINSON, 2ND BY RON STEEN, ALL IN FAVOR – AYE, MOTION CARRIED.

j. **CLIFTON LARSON – BROCK GEYEN PRESENTED THE 2016 VILLAGE OF LUCK AUDIT. 2016 FINANCIAL STATEMENT IS AVAILABLE ON LINE AS WELL AS PAPER DOCUMENTATION.

k. **REPORTS FROM COMMITTEE CHAIRS ON THE FOLLOWING:**

    RON STEEN – (RE-DEVELOPMENT) NO MEETING

    MIKE BROTEN – (FIRE DEPARTMENT) CORN FEED THIS WEEKEND - (GOLF COMMISSION) DECK IS DONE.
KEVIN CLUNIS – (GOLF) – JULY WAS A GOOD MONTH EVEN THOUGH IT WAS DOWN A FEW PERCENT (BECAUSE OF THE WEATHER) COMPARED TO LAST YEAR. THEY ARE STILL DOING VERY WELL WITH FOOD, PRO-SHOP AND THE BAR, BETTER THAN LAST YEAR. THE DOCK BEING USED – THE COMMISSION IS DISCUSSING HOW TO GET TO AND FROM THAT. THE WOMEN’S GUEST INVITATIONAL WAS OUTSTANDING. THEY HAVE UPDATED THE SOFTWARE TO HAVE A CHIP READER FOR CREDIT CARDS, THIS WILL BE COST EFFECTIVE, FEES ARE LESS.

SEAN KINNEY – (TOURISM) MET LAST WEEK, SADIA FROM THE HOTEL WOULD LIKE TO HAVE A KIDS DAY, WORKING ON TWO EAGLE TRAIL HEAD SIGN, AD CAMPAIGN FOR LIGHT RAIL SYSTEM- (WATER & SEWER) -THIS WAS COVERED TONIGHT

ALAN TOMLINSON – (PUBLIC SERVICES) CUT TREES DOWN FOR LAKELAND DRIVE WAY - (LAKE MANAGEMENT DISTRICT) MEETING ON AUGUST 19TH

KYLE JOHANSEN – (COMMUNITY CLUB) LUCKY DAYS WENT WELL - (POLICE) NO MEETING

DAVID RASMUSSEN – (PLANNING COMMISSION) NO MEETING

BECKY ROWE – (FINANCE & PERSONNEL) DISCUSSED VILLAGE & GOLF UNEMPLOYMENT INSURANCE - (LIBRARY) NO REPORT

I. THERE WAS A MOTION BY ALAN TOMLINSON TO ADJOURN THE MEETING, 2ND BY SEAN KINNEY, ALL IN FAVOR – AYE, MEETING ADJOURNED.

RESPECTFULLY SUBMITTED,
LORI PARDUN, VILLAGE CLERK