Luck Village Board Meeting  
Wednesday, July 8, 2015  
7:30pm  
Luck Village Hall  
401 S. Main St.  

MINUTES  

I. The meeting was called to order by Dave Rasmussen  

II. Roll Call  
Ross Anderson, Mike Broten, Kyle Johansen, Sean Kinney, Dave Rasmussen, Rebecca Rowe, Alan Tomlinson – All present  

III. Pledge of Allegiance - I Pledge Allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.  

IV. There was a motion to approve the agenda by Alan Tomlinson, 2nd by Sean Kinney, all in favor – aye, motion carried.  

V. Appearance by visitors - Mary Stirrat wanted to publicly thank Seth and the Crew (Brian and Scott) for removing parts of a tree that had been cut down from their property, they truly appreciate all of the help for this project. Mary Stirrat re: Madsen House. Linda Christiansen re: Madsen House. Seth inspected the Madsen House and everything was taken care of out of the list of complaints from the neighborhood. The Company (owner) fixed everything. Tim Van Meter with Son, Tanner Van Meter, here to observe the meeting for Scout advancement. Tim attended the community club meeting and volunteered to bring the situation of watering the flower baskets in town to the Village Board for a solution on who will continue to water these baskets.  

VI. Consent Agenda - (one motion/second for the approval of all items listed below)  

1. Approval of Minutes – June 10, 2015  

2. Approval of Checks and Vouchers for June 2015  

3. Approval of Operator Licenses for the following: -  
   Olivia Olga Jeanette Nelson – Golf Course  
   Caleb Deane Hacker – Wayne’s Food Plus  
   Elizabeth Liesch – Stop a Sec
Peggy Johnson – Golf Course

4. Approval of Vendor Permits for Lucky Days:
   Food Vendor Permit – Lorraine Carlson - Lemon Squeeze Stand
   Vendor Permit – Laurie Cook - Hot Dog Stand
   Food Vendor Permit – Shannon Kelch – Variety Food Stand

- The Vendor Permit – Laurie Cook – Hot Dog Stand was removed from item 4 in the consent agenda. There was a motion by Kyle Johansen to approve the consent agenda as presented removing vendor permit/Laurie Cook – hot dog stand, 2nd by Dave Rasmussen, all in favor – aye, motion carried.

VII. New Business

1. *Wastewater System Improvements project update (MSA)*
   a. Cost estimates for moving bed biofilm reactor (MBBR) addition to treatment facilities
   b. Clean Water Fund Program for SFY2016: additional principal forgiveness and requirements

- The above update was presented by Dan Greve from MSA.

2. Take action as necessary regarding MSA recommendation for moving bed biofilm reactor (MBBR) option for facility plan amendment submittal to DNR

- There was a motion by Sean Kinney to approve MSA’s recommendation for inclusion of MBBR designed for effluent ammonia reduction, MSA will proceed with completion and submittal of Wastewater Facility Plan Report Amendment #4 to the DNR, 2nd by Becky Rowe, all in favor – aye, Dave Rasmussen abstained, motion carried.

3. Take action as necessary regarding rescinding FY15 Clean Water Fund Application and re-applying for FY16 funding

- There was a motion by Sean Kinney to rescind Clean Water Fund Program application for SFY15 and authorize application submittal of application for SFY16, 2nd by Mike Broten, all in favor – aye, Dave Rasmussen abstained, motion carried.

4. Take action as necessary regarding proposed MSA engineering contract amendment
   a. Clean Water Fund loan re-submittal for SFY2016: application and administration
   b. Design and construction-related services associated with MBBR addition

- There was a motion made by Sean Kinney to approve MSA engineering contract amendment #5 for inclusion of an MBBR in the project which is designed for effluent ammonia reduction.
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a. Clean Water Fund loan application submittal, including Fiscal Sustainability Plan, and additional loan administration.
b. Design and construction related services associated with the MBBR factilities.

- 2nd by Becky Rowe, all in favor – aye, Dave Rasmussen abstained, motion carried.

5. Approve Golf Course / Country Club Annual Agreement –

- There was a motion by Dave Rasmussen to refer this to the Golf Commission to finalize the proper verbiage of the agreement to be returned next month for Board Approval, 2nd by Alan Tomlinson – all in favor – aye, motion carried.

6. The Finance Committee recommends approval of the updated job descriptions for Village Clerk and Police.

- There was a motion by Dave Rasmussen, 2nd by Mike Broten to approve the updated job descriptions for Village Clerk and Police Department recommended by the finance committee, all in favor – aye, motion carried.

7. Discussion and Possible approval to purchase the Ice Rink liner system for Central Park.

- There was a motion by Sean Kinney, 2nd by Mike Broten to approve the purchase of the Ice Rink liner system recommended by Seth for a price of $3,350.00 and use the current park and rec money that was budgeted, for this project to be installed at the Luck Triangle Park, all in favor – aye, motion carried.

8. Discussion and Possible Action for adjustment of budget for building savings account fund for 2015.

- There was a motion by Sean Kinney to refer this matter to the finance committee for further discussion on what this fund could be used for: Document Scanning Project, Upgrade on Computer Security and/or possibly purchasing the Crimestar program for the police department, 2nd by Mike Broten, all in favor – aye, motion carried.
Reports and Communications on the following Committees -

Ross Anderson – Police Committee, Water & Sewer Commission, Lake Management District
- Nothing to report on those committees

Mike Broten – Tourism, Fire Department, Golf Commission
- Tourism-discussed web page, marathon, grant
- Fire Dept.-nothing to report
- Golf – Mike turned it over to Kevin Clunis and he indentified problems that will need to be addressed in the future, the commission is trying to make some long term plans, Rounds at the Course are up 75% - it was mentioned by Sean Kinney that it may be a good idea to include the Village Treasurer in the finance meetings at the course in the future. It was also mentioned by Kevin Clunis and Mike Broten that Bob McCann is stepping down from his Country Club position.

Alan Tomlinson – Public Services, Redevelopment Committee
- Public Services-discussed tearing down old sewer plant building
- Redevelopment – nothing to report

Kyle Johansen – Community Club
- Community Club-Nothing to report

David Rasmussen - Planning Commission
- Planning Commission – discussed outdoor wood furnace and new zoning map

Becky Rowe – Finance & Personnel, Library
- Finance-discussed new job descriptions for public works and golf
- Library-they are re-doing their policies and the new statue will be in place for Lucky Days

Sean Kinney – Vision Committee
- Nothing to report
- Sean wanted to publicly thank Seth for taking care of the “Luck Sign” with new lights, it looks great!

Adjourn – there was a motion by Alan Tomlinson to adjourn the meeting, 2nd by Mike Broten, all in favor – aye, meeting adjourned.

Respectfully submitted,

Lori Pardun, Village Clerk